

No.MANUU/CD/F.291-19 /2018-19/ 295

16th October, 2018

CIRCULAR

It is hereby notified to all the heads of officer of Off Campuses that, the Electricity bills are being checked and processed by the office of Executive Engineer, MANUU for quite a longtime. But it has been brought to the notice that some of the Regional Centres, Sub-Regional Centres, Principals of CTE, Model School and ITI are sending the monthly Electricity/Water bills by addressing to the office of Registrar, Dy.Registrar, OSD and Dean STC, there by delaying in delivering in the office of Executive Engineer, MANUU.

It is therefore enjoined upon all the concerned Officers that the monthly Electricity bills should be sent to the following address so as to avoid the delay in payment of Electricity and Water bills herewith.

Executive Engineer
MANUU
Room No.15, Ground Floor,
Administrative Building,
Gachibowli, Hyderabad-500 032
e.mail: executive_engineer@manuu.edu.in,
executive.manuu@gmail.com

The above instructions may kindly be adhered to strictly.



Registrar

Copy to:

1. The Heads of Regional Centres, MANUU Off Campuses
2. The Heads of Sub-Regional Centres, MANUU Off Campuses
3. The Principals, CTE/Polytechnic/ITI/Model School MANUU Off Campuses
4. Dean (STC) / JR (Admn.& Estate) / Director, CIT – for uploading on website
5. PRO / Hindi Officer